Renewal TE applicant export

Date

Name

Street

City, ST 00000

Dear name of student:

A Tuition Exchange scholarship (TES) Recertification form has been submitted electronically on your behalf for the 20xx-20xx academic year. Your attending TE College will provide a response to the recertification form no later than July. If you not planning to return to XXX College, please notify me at TELO@IotaCollege.edu so that we can update our records.

A copy of the information submitted is enclosed for your records.

Sincerely,

Name

TELO

cc: Parent

Enclosure